

Arcadia Farms Community Association, Inc.

NOTICE OF ANNUAL MEETING Reconvened November 12th, 2024 6:30 P.M.

In accordance with Article 2, Section 2.5 of the Bylaws for Arcadia Farms Homeowners Association, Inc., you are hereby given notice that the Annual Homeowners Meeting has been reconvened for **Tuesday, November 12th, 2024 at 6:30pm at the Arcadia Farms Pool Pavilion.**

In accordance with Article 3, Section 3.3a of the Bylaws for Arcadia Farms Homeowners Association, Inc., **you are hereby given notice of the Annual Meeting as part of this document.**

We will be electing one (1) Board Member to serve for a term of two years. If you wish to be on the ballot, please fill out the attached questionnaire. Nominations from the floor will be accepted and a vote will take place at the meeting.

Attached you will find a Proxy. If you are unable to attend the meeting, please fill out the attached Proxy and return to Heather via email at heather@legacysouthwestpm.com. Should you not wish to vote, please select “for quorum purposes only” on the proxy. Should you wish to appoint someone to vote on your behalf, please include their name in the designated area on your proxy.

In order to hold the meeting and election, a quorum of 10% (96 homeowners) is required in person or by proxy.

If quorum is not met by the scheduled meeting time, the meeting will be reconvened later.

The agenda that will be followed for this meeting will be:

- I. 6:30 PM - Call to Order
- II. Confirmation of Quorum
- III. Introductions
- IV. The workings of an HOA
- V. Previous Meeting Minutes
- VI. Financial Review
- VII. Call for Candidates and Election
- VIII. Adjourn
- IX. Question and Answer

Arcadia Farms Community Association, Inc.

***** **Important – Do Not Discard** *****

2024 Annual Meeting

Proxy

Proxy instructions: All proxies will be validated. The person signing the proxy must be listed as an Owner of the home. If you wish to be counted towards the Quorum requirement but **NOT** vote, please select the first option “Quorum Purposes only”. If you wish to appoint another Owner to vote on your behalf, please select the second option and include that Owner’s full name in the space provided. All proxies must be returned to the property manager no later than **November 12th, 2024 at Noon**.

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Arcadia Farms Homeowners Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for **November 12th, 2024** or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

Quorum purposes only

_____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mailed or e-mailed. Please see information below.

The deadline to return the proxy is Tuesday, November 12th, 2024, by Noon

Arcadia Farms Community Association, Inc.

Board of Directors Candidate Questionnaire

Name: _____ Address: _____

Phone: _____ Email: _____

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc.

Please write past experiences/work that qualifies you to serve on The Arcadia Farms Board of Directors.

Do you have any commitments that will restrict you from serving on The Board of Directors (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

Sign and date

Please return by noon November 8th, 2024 to Heather Smith via email heather@legacysouthwestpm.com to be listed on the ballot. Any floor nominations will be considered as write in votes.